

**INFORMATION AND MANAGEMENT SUPPORT STAFF
WEEKLY REPORT FOR PERIOD ENDING 16 AUGUST 1988**

I. Progress Report on Tasks Assigned by the DCI/DDCI:

II. Items or Events of Major Interest that have Occurred During the Preceding Week:

A. TECHNICAL GROUP:

(1) [] attended the sixth running of the OL Mid-Career Course from 31 July to 10 August 1988. This course consists of a week of briefings and roundtable discussions with component managers [] three days of tours of OL components in the Headquarters area, and an open-forum discussion with the Associate Deputy for Administration. The candidness of all of the speakers in responding to course members' questions made this a most dynamic and worthwhile endeavor. []

(2) The Field Computer System (FCS) is a micro-computer based inventory control and accountable property system developed to support the logistics officers stationed at the five major Office of Communications bases. Starting in November 1987 and continuing until 12 August 1988 Technical Group/IMSS installed the DEC micro-vax hardware, initialized the cobol based software, keyed the inventory data from the card system and trained the station personnel to use the systems. Each installation was completed within two weeks and when the installation team departed the station the system was fully operational and all inventory data was loaded on the system. To date there have not been any major hardware or software failures, the few problems that have occurred have been hardware related and in each instance have been resolved by cable and/or replacement parts being deployed via Office of Communications' TECH-REC system. The following was the schedule for deployment and the number of line items for each station and the number of personnel trained.

STATION	INSTALL DATE
AMCA	11/30/87-12/14/87
EUCA	3/12/88-03/28/88
MENCA	4/23/88-05/09/88
AFCA	5/28/88-06/13/88
ASCA	7/25/88-08/10/88
TOTAL	

S E C R E T

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The system that has been developed is very stable and has served the stations very well. We are planning a second release of enhanced software to give the stations the full capability of CMR updating and reporting on 1 January 1989. The enhancement will be sent out via pouch and the data base administrator at each station will install the enhanced software. It is felt that the administrator has been thoroughly trained and will have at least four months experience and will be able to install the software.

There have been inquiries about the FCS system from several Agency officers and to date we have supplied copies of the software to NIESO and ODE. We currently have pending requests for the software for evaluation from two other offices.

B. PLANNING:

(1) IMSS and an Agency photographer from P&PG visited the contract teams and groups of log officers at OHB and NHB to take 35mm slides of personnel assigned there. These pictures will be used in the OL Quarterlies and upcoming publications.

(2) IMSS and the EO/OL developed bullet items on OL significant accomplishments for FY88 for upcoming OL publications.

(3) IMSS sent the OL Planning Calendar and Guide for FY 89 to P&PG for reproduction and binding. This document prepared by IMSS to assist the OL groups, divisions, and staffs in meeting annual requirements will be distributed to them in late August. (Bob B.)

C. CLAS:

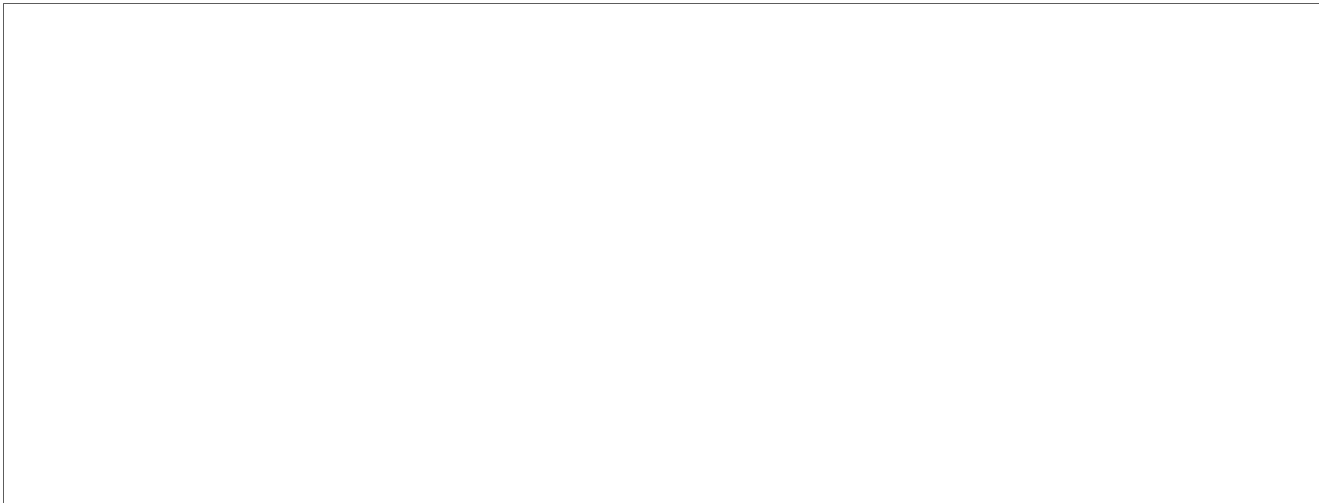
(1) Bill of Materials: The implementation of the BOM and Inventory packages continues toward IOC with a minimum of bugs. There has been a two week slip, in the delivery of the entire, converted database from the Inventory Control System (ICS) to the Cullinet database, by OIT. This slip should not affect the IOC because a partial database was converted earlier that allowed the Supply Team to test the conversion program. One other interface, from BOM to ICS, has not yet been fully tested due to the slippage in the conversion of the total database, but it has been coded.

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(2) Funds Control: The Funds Control package, Release 1.3 Beta II, was delivered last week and is in the process of being installed. It is hoped that the Purchasing and Accounts Payable Teams will have access to prototype by 27 August. Training for the Funds Control product was completed on 5 August at the Cullinet Falls Church office, and there were some concerns expressed regarding the functionality contained in the package. The full extent of the product content will not be known until we can prototype the software in our environment.

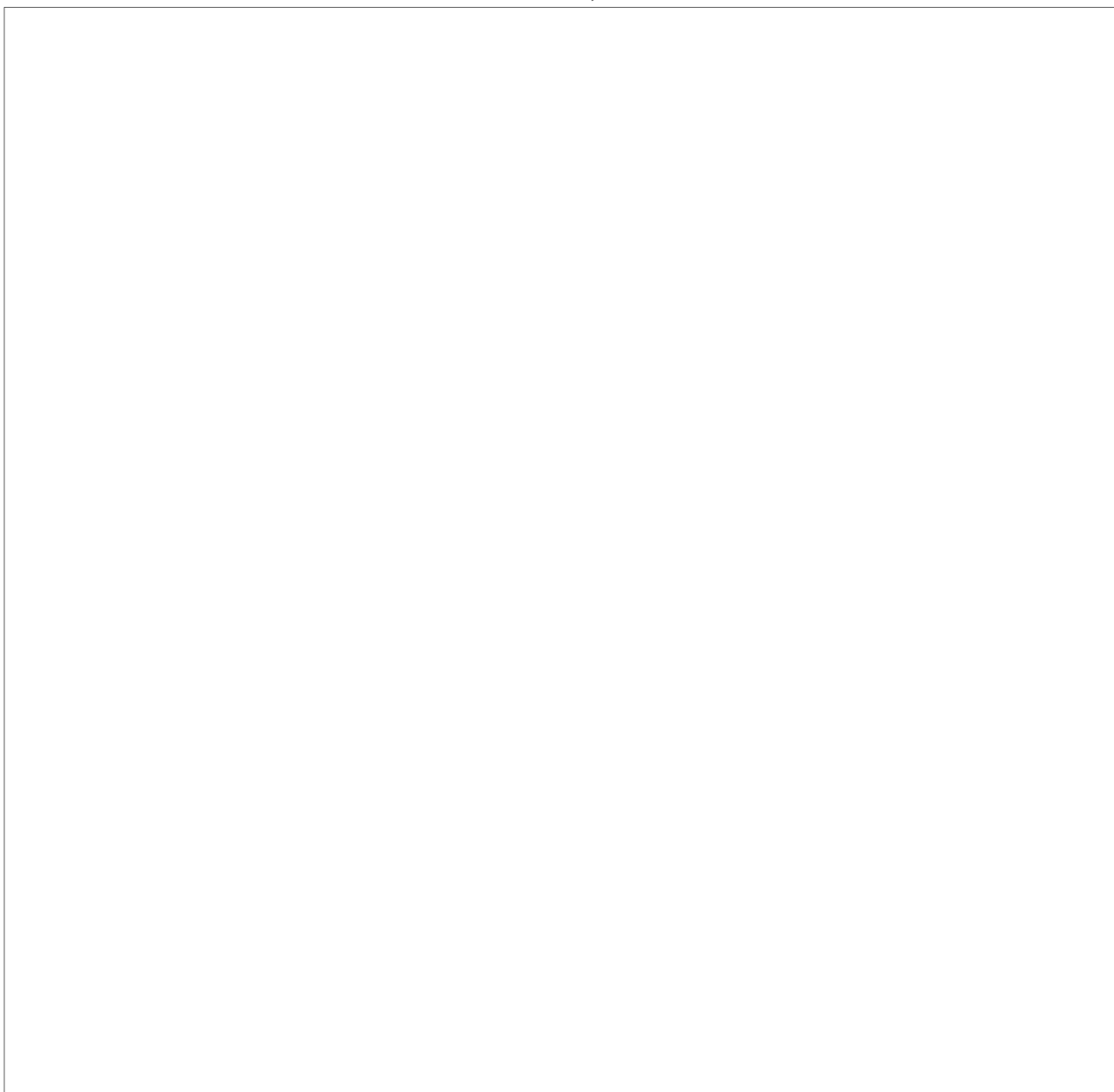
(3) Other: Cullinet is in the process of evaluating the benefit of continuing the Funds Control product development with the Agency as a result of an exchange of thoughts between John Cullinane, President of Cullinet Software, Inc., and several senior Agency managers at an impromptu meeting on 26 July. Apparently, Cullinet now wonders, after listening to Agency complaints of slips and in some cases poor performance of Cullinet products at the 26 July meeting, if this relationship is mutually beneficial. In the aftermath of that meeting, we have been in the process of re-affirming our commitment to Cullinet, without giving up any previous commitment to functionality, and without incurring permanent damage to our working relationship with Cullinet personnel. We expect to have all of these management issues resolved by COB 17 August.

D. RECORDS MANAGEMENT



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3. Significant Events Anticipated During the Coming Week:
4. Perspective of Staff Activity:

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